

LIBRARIAN PROMOTIONAL SYSTEM
REQUEST FOR PROMOTION IN RANK

The University of Michigan Library

Name _____ Date _____
Present Rank _____ Date appt. to rank _____
Present Position _____ Unit _____

I request promotion to the rank of _____. Attached is a summary of job performance in my present rank and supporting documentation of additional contributions as outlined in the Promotion System for Librarians.

(Signature of Candidate)

I support _____; I do not support _____ this request for promotion. Attached is my assessment of the candidate's performance of duties and professional contributions.

Date _____

(Signature of Immediate Supervisor)

I support _____; I do not support _____ this request for promotion. Attached is my assessment of the candidate's performance of duties and professional contributions.

Date _____

(Signature of Manager/Cluster Manager)

Final Approval: _____; Disapproval: _____

Comments:

Date _____

(Signature of University Librarian)